

*****PLEASE READ BEFORE ACCEPTING THIS AGREEMENT*****

Ormiston Sir Stanley Matthews Academy

Computer User Policy

By using the IT equipment belonging to Ormiston Sir Stanley Matthews Academy, you agree that your computer, email account and user area may be monitored for misuse at any time.

You also understand that the forensic monitoring software will log all incidents of misuse on your Computer inside the school premises

Examples of misuse include, but are not limited to, the activities in the following list.

- Using a computer account that you are not authorised to use. Obtaining a password for a computer account without the account owner's knowledge.
- Knowingly performing an act which will interfere with the normal operation or configuration of computers, peripherals, or networks. This includes vandalism of IT equipment and disconnecting cables and hardware.
- Knowingly running or installing a program intended to damage or to place excessive load on a computer system or network. This includes but is not limited to online network games and programs known as computer viruses, Trojan horses, and worms.
- Attempting to circumvent data protection schemes or uncover security loopholes. This includes the use of Proxy sites.
- Violating terms of applicable software licensing agreements or copyright laws.
- Deliberately wasting computing resources including excessive printing.
- Using electronic mail to harass others. This includes sending racist, defamatory, obscene, indecent, abusive, offensive, harassing or misleading messages.
- Masking the identity of an account or machine.
- Posting materials or comments on electronic bulletin boards or third party web sites that violate existing laws or the Ormiston Sir Stanley Matthews Academy Code of Conduct.
- Attempting to monitor or tamper with another user's electronic communications, or reading, copying, changing, or deleting another user's files or software without the explicit agreement of the owner.
- Viewing, downloading, printing or passing on any inappropriate or obscene material.
- Giving your password to users who have been banned from using IT equipment.

You must also abide by the Internet Use Policy.

Any person found to have seriously broken any part of this policy could face disciplinary action.

If you do not understand the information contained in this policy, please let your teacher/ICT Technician know immediately.

By accepting this agreement you accept responsibility for your actions on the computer inside the academy.

Accept

Decline